

# Anglican Diocese of New Westminster

## What to do in the event of a claim



Most insurance claims do not occur at convenient times. Premises are broken into during the middle of the night and fire and water damage can occur at odd hours. The purpose of this bulletin is to advise all parishes of the procedures that should be followed in the event that there is damage to your property.

First and foremost, each parish should deal with these emergencies as if they had no insurance; in other words, make every effort to minimize damage and begin the restoration process as soon as possible.

If loss or damage does occur and assistance is required immediately, please notify us as follows:

### During regular office hours:

- o Contact any of the contact names listed at the bottom of this page.

### After hours and on weekends:

**Ecclesiastical Insurance Office (after hours claims service)**  
**1-888-693-2253**

**If you experience any difficulty in reaching Ecclesiastical or they are unable to assist for any reason please contact:**

**HUB International 24 Hour Claims Service**  
**1-855-HUB-HELP (1-855-482-4357)**

**OR**

**Dave Mills or Adam Mills at the mobile numbers listed below (call or text)**

### Ecclesiastical's Online Claims Tool:

- o Report a claim online 24/7 at <https://ecclesiastical.ca/contact/reportclaim/>

**WHEN SPEAKING WITH ANY CLAIMS REPRESENTATIVE, BE SURE TO IDENTIFY YOURSELF AS A MEMBER OF THE ANGLICAN DIOCESE OF NEW WESTMINSTER.**

**If there are any questions please contact any of the following HUB representatives:**

**Dave Mills**, Senior Vice President  
**T:** 604.269.1868  
**C:** 604.209.0769  
**E:** dave.mills@hubinternational.com

**Adam Mills**, Account Executive  
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**Alice Smith**, Account Manager  
**T:** 604.269-1912  
**E:** alice.smith@hubinternational.com

**Claire Purdon**, Insurance Advisor  
**T:** 604.269.1625  
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### Claims Department:

**T:** 604.269.1000  
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