



## Queen Mary PAC Meeting Minutes

**Date:** Tuesday, June 11<sup>th</sup>, 2019.

**Attendees:** Megan Davies, Justin Morrison, Judy Yeung, Janine Kobyłka, Rebecca Anderson, Maria Koebisch, Ines Lai, Kathy Findlay, Eva Oberle, Nazy Alborz, Merle Miedzygorski.

**Regrets:** Angela Zi, Tamara Knott,

**Meeting commenced:** 7:04pm

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### 1. Approval of Agenda

- **Moved by:** Judy Yeung
- **Seconded by:** Rebecca Anderson
- **Unanimous approval – Motion carried.**

### 2. Approval of May 14, 2019 Minutes

- **Moved by:** Judy Yeung
- **Seconded by:** Maria Koebisch
- **Unanimous approval – Motion carried.**

### 3. Principal's Report – Megan Davies

- **Thank you for your ongoing support throughout the year**
- **School Organization**
  - Currently staffed for 14 divisions
  - Hiring an Intermediate teacher and part time Resource teacher
  - Beginning to meet with staff to draft classes for next year – a process that isn't finalized until the first or second week of September
- **Calendar & Time table**
  - 2019-2020 Early dismissal dates: Oct. 3, Nov. 28, Feb. 12, Mar. 4
  - 2019-2020 Pro-D dates: Sept. 23, Oct. 25, Nov. 8, Jan. 20, Feb. 14, May 15
  - Proposed VSB schedule:
    - 9-10:50 Instructional time
    - 10:50 – 11:05 Recess
    - 11:05 – 12:00 Instructional time
    - 12:00 – 12:47 Lunch
    - 12:47 – 3:00 Instructional time
  - Continuing to consider students eating lunch during instructional time 15 min prior to the lunch time bell – opportunity to learn about Healthy Living, Social

Responsibility, Communication, Personal and Social Awareness. Increased play time outside

- **School Fees for 2019-2020**

1. General School Supplies - \$35
2. Activity Program Fee - \$25
3. Agendas (grades 1-7) - \$ 9
4. Workbooks (grades 5-7) - \$15-20
5. Field Trips & Special Programs (Approximate and Subject to Change)
  - Kindergarten \$5-\$50
  - Grade 1 – 2 \$25-100
  - Grade 3 \$50-150
  - Grade 4-6 \$50-200
  - Grade 7 \$50-200 plus approx \$400 for Spring Camp Sasamat - 3 days
6. Some of the other optional expenses throughout the year can include:
  - hot lunch program, photos, Sports Day food, grade 7 hoodies, grade 7 leaving celebration, Tennis BC, team entry fees, etc.
7. The school may endorse the following school wide charitable fundraising events for next year:
  - September Terry Fox
  - October Scare Hunger (Me to We Program)
  - November Poppy Fund
  - December Food Bank
8. A variety of PAC sponsored fundraising initiatives may take place
  - Plant Sale, Poinsettias, Purdy's
  - December Craft/Bake Sale
  - Ice Cream Sales – (Leadership Team, Grade 7 Leaving Ceremony, PAC, Class)
  - Direct Drive

Participation in fundraising is voluntary. In addition, our leadership team and many classes take on other fundraising events throughout the year.

- **Request for support with the Ronny Dutttagupta Memorial Scholarship – Meet Thursday June 13 9:15am**

- Grade 7 Scholarship
- In memory of a former QM student Ronny Dutttagupta
- Environmental awareness, love of learning, keen interest in the world [Judy Yeung will volunteer]

- **Upcoming QM dates:**

- June 14 Family Dance
- June 20 Year End Assembly 9:15am
- June 21 Leaving Ceremony
- June 26 Sports Day
- June 27 Last Day of School

#### 4. Chair's Report – Justin Morrison

- went to VSB Budget meeting – expressed concerns about lack of Speech Language Pathologist at QM
  - QM had its time cut – resources reallocated
  - Oliver Hansen (trustee) contacted Justin after meeting – said he'd continue to advocate on our behalf
- Still waiting to hear back about mural – Justin will continue to take on this project next school year
- Jo Sears proposing a dance program for next year – hip hop, body percussion, musical theatre
  - Cost is \$3,000 – could use gaming funds
  - Could put it on the agenda for Sept. – Justin will email Janine details
- Flowers were sent to Vicky Anelius – she will be stepping down from Lice Screening coordination after many years
  - Need to find someone to take on position
- Gaming Report due before the end of July
  - Gaming application needs to be submitted with current PAC members [Angela has already submitted Gaming application]
- Bethany Michel Anxiety presentation was very good/well-attended and received
  - Get her back to do 2<sup>nd</sup> part of presentation on Resilience in the fall – Janine will coordinate

#### 5. **Kathy Findlay is leaving QM and will no longer cover the cost of hosting QM PAC's website.**

**MOTION:** To cover the cost from General Funds of hosting the Queen Mary PAC website for the 2019-2020 school year. The total amount will be approximately \$540.96 (last year's total which includes \$39/month + \$15 for email forwarding + PST and GST).

- **Moved by:** Rebecca Anderson
- **Seconded by:** Kathy Findlay
- **Unanimous approval – Motion carried.**

#### 6. **Treasurer's Report – Justin Morrison for Angela Zi**

- Total balance at May 31 - \$15,032.32
- Still need to account for \$350 overpayment from Gaming account to Maria Koebsch for choir – can sort out with partial payment to Greg Weir from General.
- Projected balance after committed funds out - \$12,085.82

#### 7. **DPAC Report – Maria Koebsch**

- Not much going on
- DPAC needs new members
- Long-range facility planning still going on

#### 8. **QM Grade 12 Scholarship Recipient – Laura Joyce (will attend Grade 7 leaving ceremony)**

**9. Election of Executive Officers**

- No need to vote as there are no contested positions
- Judy and Nazy will continue as members at large (need to vote to suspend bylaws because they are continuing for more than 2 years)
- Maria will continue as DPAC Rep
- All other positions need to be filled – will try to fill at Sept. 10 PAC meeting/pizza night

**MOTION:** To temporarily suspend bylaw 8-2 and 8-5. This suspends the 2-year term limit on executive positions until June 2020.

- **Moved by:** Kathy Findlay
- **Seconded by:** Maria Koebisch
- **Unanimous Approval – Motion carried**

**10. Other Business**

- Choir update – going well, kids keen but forget to go at lunch – need reminding
  - Can it be incorporated into class time? – very unlikely
  - Could organize before school like we did with parent-led strings program
  - Might do a lunch-time recital

**11. Adjourn**

- Meeting adjourned at 8:12pm