



## Queen Mary PAC Meeting Minutes

**Date:** Tuesday, November 13, 2018.

**Attendees:** Megan Davies, Justin Morrison, Janine Kobylka, Maria Koebisch, Judy Yeung, Rebecca Anderson, Scott Trinder, Sian Dowle

**Regrets:** Tamara Knott, Angela Zi, Nazy Alborz

**Meeting commenced:** 7:05pm

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### 1. Approval of Agenda

- **Moved by:** Scott Trinder
- **Seconded by:** Judy Yeung
- **Motion carried.**

### 2. Approval of October 9, 2018 Minutes

- **Moved by:** Rebecca Anderson
- **Seconded by:** Judy Yeung
- **Motion carried.**

### 3. Principal's Report – Megan Davies

- Grade 7:
  - Articulation Breakfast for Gr. 7 staff, admin, office admin Nov.16
  - Mini school tests at Byng Nov. 20
  - Learning Services Meeting Dec. 17<sup>th</sup>
  - Parent/Family support for Year End Grade 7 Celebrations?
- Camp:
  - Expensive this year due to low # of Grade 7's and some students opting out of camp
  - QM staff considering 3 x 1 day daytrips instead (cost will be ~\$250)
  - PAC feedback/input requested [Main points of discussion that ensued: 1) PAC concerned about kids losing camp; 2) parents/students involved could lead a fundraising initiative (amount needed to cover the shortfall would be too much for PAC to cover by itself for so few students); 3) could look at combining Grade 6&7 camp and offering it every second year]
  - School to contact Grade 7 parents
  - Paperwork has been submitted to the VSB for camp approval – once approval is received, the school will be able to share more details with grade 7 families
- Communicating Student Learning
  - Competency-based IEPs (Individual Education Plans)
  - Student voice within the IEP planning process, meetings and follow through
  - Core and curricular competencies
  - Universal supports and Supplementary supports

- Events at QM
  - Student Vote
  - Remembrance Day
  - Volleyball is underway
- Professional Growth Plan (Megan's)
  - 2 professional growth plan goals for administrators each year
  - CSL – pilot project, VSB inquiries, IEP case management, QM book club (Shelly Moore One Without the Other)
  - School culture, community, Social Responsibility and Social Emotional Learning – QM book club (Shelly Moore) VSB book club (Ensouling Our School), Spring conference
- Code of Conduct
  - School-wide language around bucket filling (based on book “Have You Filled a Bucket Today” that was shared at a September assembly)
  - Buddy bench
  - Office Referrals (4 between Oct. 14 – Nov. 13)
    - Bullying, playground conflict resolution & aggressive play, unkind behaviour
    - Addressed as a team (school staff, students & family) with the goal to understand and address student behaviour
- Upcoming Dates:
  - Nov. 16 Fire Drill
  - Nov. 16 Grade 7 Articulation
  - Nov. 19 – How Raven Stole the Sun
  - Nov. 26 – 30 Project Chef with Div 7 & 8
  - Dec. 3 – Bollywood Workshops
  - Dec. 7 – Monthly Assembly (Theme: Growth Mindset)
  - Dec. 13 – Lockdown Drill
  - Dec. 14<sup>th</sup> Holiday Craft and Bake Sale
  - Dec. 19 – 21 – Holiday Sing-A-Long (time TBD)

#### **4. Chair's Report – Justin Morrison**

- Halloween Costume Swap Sale raised \$100.16
  - Could turn into a Grade 7 Grad fundraiser in future – good to see kids doing some fundraising
    - Would need to be organized early in year
    - Extra money from PAC for Grad not necessarily a given
- Book Sale raised \$1340
  - Money goes directly to the library
  - Extra books went to Queen Alex
- iGuy/iGirl Program
  - good for PAC to look at / reassess programs and vendors
  - Megan's feedback from staff:
    - Program informational and worthwhile
    - More engaging for younger students (Grade 4&5) than older
    - Class configuration impacted participation and engagement – mixing grades and divisions not ideal
    - Staff felt they would benefit from PD related to the program

- Mental Health Initiatives
  - Justin working to arrange parent presentation on Childhood Anxiety
    - Working out price
    - Could charge a ticket price and open it to other schools, make it a fundraiser
- Charity Initiative
  - PAC's bank balances are healthy and there is room to donate some money to Queen Alex (sister school) for the holidays
    - Fill the Gap program at QA (puts together ingredients and recipes for families) could use the donation
    - If QM does a pj drive, should make sure we get enough older sizes – students could donate their own size pjs.

**5. MOTION from the floor: To approve a donation of \$750.00 from General Funds to Queen Alexandra's Fill the Gap Program**

- **Moved by:** Rebecca Anderson
- **Seconded by:** Judy Yeung
- **Unanimous Approval – Motion carried**

**6. MOTION: To approve up to \$2,000.00 from the General Account to cover any shortfall the school might face from insufficient student registration in the IXL program.**

- **Moved by:** Scott Trinder
- **Seconded by:** Maria Koebisch
- **Unanimous Approval – Motion carried**

**7. Treasurer's Report – Justin Morrison for Angela Zi – see attached report**

- Bank balances in good shape
- Still looking for primary-age programs for Gaming funds
- Reflex Math (\$300) will come off committed funds – school switched to IXL

**8. DPAC Report – Maria Koebisch**

- Upcoming Events to be put on website and in email blast:
  - ADHD workshop
  - Anxiety and Depression workshop
  - Encouraging Healthy Eating workshop
  - Family Smart Program – problem use of screens/technology

**9. Adjourn**

- Meeting adjourned at 8:17pm