



Queen Mary PAC Meeting Minutes

Date: Tuesday, June 12, 2018.

Attendees: Erin Gibbs, Janine Kobylka, Rebecca Anderson, Judy Yeung, CJ Harmer, Tamara Knott, Scott Trinder, Justin Morrison, Lori Matick, Tim Honnell, Maria Koebsch, Maria King, Michelle Catlin.

Regrets: Nazy Alborz, Angela Zi.

Meeting commenced: 7:08pm

1. Approval of Agenda

- **Moved by:** Tamara
- **Seconded by:** Janine
- **Motion carried.**

2. Approval of May 8, 2018 Minutes

- **Moved by:** Scott
- **Seconded by:** Lori
- **Motion carried.**

3. Principal's Report – Erin Gibbs

- Lots going on this month!!
- Report Cards go home on the 28th, along with communication through the year, and Core Competencies.
- "Walk Whatever the Weather" campaign has been a great success! Traffic has calmed down drastically. Next year kids will get a "Passport" for stamps!
- Chris Frykberg is retiring this year.

4. Chair's Report – Justin Morrison

- Nature Walks:
 - Michelle Catlin spoke regarding the Nature Walks - big success! Many kids commenting on their enjoyment! Even saw tree frogs, and a Towee followed along! Nature Walks reinforce the need to take care of our environment, without the doom & gloom stories!
 - Maria King acknowledged how great the Nature Walks are changing the school atmosphere!
 - Foresting – study by Children's Hospital on how nature/forest walks are good for anxiety. Healing properties and re-connections when submersed in nature.
 - Tim Honnell spoke regarding Lori Schneider teaching about the environment and ecological system. Students benefiting from learning from a person with passion – creating special memories. Tim mentioned he loves to help, when he is around!
 - Hoping to continue supporting this initiative in future years.

- More vandalism happening: Quadra daycare break-in, graffiti, Kindergarten pod broken into. Looking at preventative measures such as motion-sensor lighting, signs, etc.
- PAC now has Square for accepting payments by credit card.

5. Treasurer's Report – Justin Morrison for Angela Zi

- Funds have been depleted significantly this year. After committed funds, we are sitting at \$4,431.22.
- Will tighten purse strings while we build back up, through fundraising.
- Nature Walks (and other initiatives) can be paid for through fieldtrip cost requests.
- Additional Green Team request for funds is on hold until garden foundation & irrigation has been dealt with. Run piping from spigot at back of school?

6. DPAC Report –CJ Harmer

- DPAC AGM on June 18th. CJ unable to attend.
- Catchment restructure has been put on hold for further review – issues regarding “grandfathering” of students with siblings.
- BC Hydro proposed paying for a new school to be built on top of the sub-station downtown. Vote will happen on June 20th.
- Thank you CJ for your DPAC work!

7. Spring Dance – Lori Matick

- Ticket Sales currently at 220, with a few still trickling in! More usually come on the day.
- Theme is Barn Dance! Travelling Petting Zoo coming too!
- Silver Diamond Line Dancers coming to teach line dancing at 6pm.
- Planning to have the band outside, at a lower level.
- Having bales of hay donated. Need a use afterwards (Fiesta Days?)
- Mr. Reimer's band (Lulu and the Long Riders) playing in the gym after that.
- Local businesses were very generous with donations for prizes! Including “Rain or Shine” who used to teach at QM! Prizes for best costume, best family costume, best spirit, cowboy moves, and more!
- Still need some volunteers for set up Friday 11am-3pm, and to work concession during event (5-8pm).

8. QM Grade 12 Scholarship Recipient: Jennifer Poole (coming Grade 7 Grad)

- Still need some volunteers for set up Friday 11am-3pm, and to work concession during event (5-8pm).

9. Election of Executive Officers

- No need to vote as there are no contested positions.
- No one stepped up for Secretary position, so Janine has stepped in to prevent dissolution of the PAC. Hope to find someone to take over in September.
- Maria Koebisch volunteered to step into DPAC Rep role.

2018-19 PAC Executive Members

Chair – Justin Morrison
Vice-Chair – Tamara Knott
Treasurer – Angela Zi
Secretary – Janine Kobylka (temporary)
DPAC Rep – Maria Koebisch
Member at Large – Judy Yeung
Member at Large – Rebecca Anderson
Member at Large – Nazy Alborz

10. Other Business

- SPEC (Society Promoting Environmental Conservation) doing a produce picking at 1;30pm on Thursday and sharing. Open to parents to attend.
- Movie Night on Thursday evening!

11. Adjourn - Meeting adjourned at 8:28pm

Cash Flow Summary May 1, 2018 -May 31, 2018			General Account	Gaming Account	Total
Opening Balance as at May 1, 2018			12,909.62	4,325.82	17,235.44
Funds In					
	<i>Description</i>				
May1,2018	Deposit Interest		\$0.11	\$0.03	\$0.14
					\$0.00
May4,2018	Nurtured Heart		\$160.00		\$0.00
					\$0.00
Total Funds in			\$160.11	\$0.03	\$160.14
Funds Out					
<i>Cheque #</i>	<i>Description</i>				
Bank Trx	Service Fee		(\$10.00)		(\$10.00)
317	QM Safety arrival phone line Q1,2018		(\$179.79)		(\$179.79)
312	Sexual education committed fund (Parents)-General Acct		(\$367.50)		(\$367.50)
107	Sexual education committed fund (Student)-Gaming Acct			(\$1,050.00)	(\$1,050.00)
					\$0.00
					\$0.00
Total Funds Out			(\$557.29)	(\$1,050.00)	(\$1,607.29)
Net In / (Out) for Current Period			(\$397.18)	(\$1,049.97)	(\$1,447.15)
Bank Balance as at May31, 2018			\$12,512.44	\$3,275.85	\$15,788.29
Outstanding Receivables/ (Payables)					
<i>Cheque #</i>	<i>Description</i>				
				(\$1,050.00)	(\$1,050.00)
					\$0.00
					\$0.00
305(Replaced with 320)	PIN \$125 for each of 20 classrooms		(\$2,500.00)		(\$2,500.00)
319	Natural Pod (Reggio Emilia Inspired Learning)		(\$1,677.57)		(\$1,677.57)
					\$0.00
					\$0.00
Actual Trial Balance as at May31, 2018			\$8,334.87	\$2,225.85	\$10,560.72
Committed Funds (spending approved but no cheque issued)					
					\$0.00
<i>Minutes20171010</i>	Author Visit Total \$1,000, paid to Lee Edward, balance \$475			(\$475.00)	(\$475.00)
	Ice cream sales fund committed to umbrella commutity Feb27,2018		(\$330.00)		(\$330.00)
					\$0.00
	Ice cream sales fund donated by school for future antibullying event Mar16,2018		(\$144.50)		(\$144.50)
	Stuff Luncheon donation deposited to General account		(\$180.00)		(\$180.00)
					\$0.00
Minutes 20180508	Nature Walks for all classes (Total will be slited to Genera&Gaming)		(\$2,950.00)		(\$2,950.00)
Minutes 20180508	Cover half the cost of Reflex Math program		(\$300.00)		(\$300.00)
Minutes 20180508	ADST/Coding maintenance supplies		(\$500.00)		(\$500.00)
Minutes 20180508	Grade 7 Leaving Celebration			(\$500.00)	(\$500.00)
Available Balance			\$3,930.37	\$1,250.85	\$5,181.22

- Note :**
- 1)Staff Luncheon donation \$40, wrote check to Katriina Laslo, \$180 needs to be set aside for Breakfast for the Teachers on the last day (admin. day) of school
 - 2)Ice cream sales \$144.50 for future antibullying event
 - 3)Ice cream sales (committed to umbrella committee) \$330