



Queen Mary PAC Meeting Minutes

Date: Tuesday, October 11, 2016.

Attendees: Kathy O'Sullivan, Wolfgang Parada, Ernest Fanthorpe, Jonathan Losee, Kathy Findlay, Jed Brezer, Janine Kobylka, Judy Yeung, Rebecca Anderson, Merle Miedzygorski, Scott Trinder, Sophie Dryburgh-Larouche, Lori Matick, Jo Sears, Tory Brooks-Hill

Regrets: Lisa Meyer, Sasa Chambers, Evann Siebens, CJ Harmer

Meeting commenced: 9:06am

1. Approval of Agenda

- **Moved by:** Rebecca Anderson
- **Seconded by:** Lori Matick
- **Motion carried.**

2. Approval of September 13, 2016 Minutes

- **Moved by:** Judy Yeung
- **Seconded by:** Jed Brezer
- **Motion carried.**

3. Seismic Update – Wolfgang Parada – VSB Site Manager; Ernest Fanthorpe – Vancouver Project Office Construction Manager; Jonathan Losee – Landscape Architect

- Wolfgang has taken over from Raymond Afan
- Target date for completion of project is the end of December
 - Architectural finishing going on in multi-purpose room.
 - Acoustic panels being installed in gymnasium.
 - Landscaping is ongoing – should be finished by the last week of October.
 - Working on getting site back to its original state – portables and portable gym to be relocated to Magee the second week of January, possibly sooner; gravel field to be regraded. It will likely take a few months to complete field.
- Landscaping:
 - PAC did a great job fundraising for landscaping.
 - Climbing structure/spaceball has been installed and is safe and functioning; amphitheatre is complete and it will be great for teachers to incorporate into their classes; concrete planters are complete – beds will be weeded and topped up with new soil; Kathy F. to coordinate planting of new bulbs with addition of topsoil.
 - Dead plants around red building to be removed and replaced by VSB under warranty; they will be replaced with more drought-tolerant species.

- Tree on northeast side of gravel field will be removed for fire truck access. It unfortunately can't be transplanted, but will be replaced.
- Goal is for landscaping to be completed by the last week of October.
- Painting of graphics on asphalt is weather dependent – will require a very dry surface.
- Sundial has been laid out. It will be a functional sundial and will be a future project for teachers/students to label it with summer/winter hours. Norma Rose Point has a sundial if anyone wants to see a completed one.
- Basketball backboards are coming; four new ones plus original two; they will be wall-mounted.
- Gardens behind the new gymnasium are getting done; it's very dark back there with the large trees so the gardens will be rotated to get more sun; PAC will maintain gardens in perpetuity.
- Picnic tables will be located under the tree for shade.
- When dead birch trees next to Quadra Daycare are removed, there will be more light.
- Construction on Phase II amphitheatre will start next week, weather permitting. Amphitheatre will be placed slightly closer to building to allow adequate space around tree roots.
- Some work still to be completed by the City of Vancouver; City has given no commitment on a timeline for when work will be done. Need to get name of City contact person from Ernest so we can follow up once VSB's work is finished.
- \$135,000 maintenance money from VSB + \$200,000 from Ministry was designated for the windows in the heritage building; \$135K has already been spent on the windows; John Duong - Maintenance dept. - is contact person for the remaining \$200K which must be spent on the windows; work will likely be done by the end of March, 2017.
- Hopefully, we'll have the gravel field back by spring break; there is no money for sub-surface drainage so it will be crowned to the edges.

4. Principal's Report – Kathy O'Sullivan

- Staff Information:
 - .20 Resource and Prep position and 1.00 Grade 4 position still open – interviewing this week. Laura Reitenbach has been hired for Grade 4 position and will be returning next year. However, she is currently under contract so we still need to hire a temporary replacement for this year. Meredith Hall is currently with the Grade 4 class.
 - Three UBC Student teachers will be joining us; their practicums will be with Kate Fielden (gr. 6/7) and Elaine Lau and Kylie Johnson at the Kindergarten level.
- Provincial Professional Development Day – Friday, October 21st – Many educational conferences and workshops are being presented in the lower mainland. This is an opportunity for all teachers and school support workers to attend in the area of their interest.
- Safety Information:
 - Thank you to Rebecca Anderson who has been updating comfort kits. Once all verification sheets are in and tabulated, we will update our lanyards for each student.
 - The students have been practicing the Fire Drills and Hold and Secure (Code Yellow) and Lock Down (Code Red) Drills.

- Safety Patrol – Last Tuesday, Sept. 27, Constable Richardson trained 35 Gr. 5-7 students. Patrol will begin week of Oct. 11th. Area set up in Learning Commons for equipment. Kate Fielden and Lara Osen-Scudamore are in charge.
 - Parents are the ones not paying attention to patrol signs. Kathy O. will send home a reminder to parents about traffic/pedestrian safety.
- Constable Don Johnson will be meeting with all students for Pedestrian Safety Talks K-7 on Tuesday, October 18th.
- School Goals – Writing and Aboriginal Enhancement
 - Holman Wang – Six sessions on Nov. 8, 15, 22 and Jan. 11, 12, and 13 to enhance our writing goal.
- School Events:
 - Individual School Photos and Lice Checks were completed last week.
 - Terry Fox – Successful run with tremendous support from parents, families and Mr. Atkinson. In process of tallying the amount collected; there is a donor who will match the funds collected.
 - Cross Country – Our Cross Country team has completed two meets. The third meet on Tuesday, October 11th will be at Vanier Park. District Meet will be Thursday, October 20th – 1:00-3:00 at Trout Lake. We appreciate the amazing support of the parents and volunteers.
 - Volleyball Practices have begun. Coaches will let you know the practice schedules and times.
 - Primary Classes are working on projects about: Fall, All About Me and Pumpkins.
 - Grade 4s are preparing for Camp on Oct. 26, 27 and 28 in Squamish.
 - Intermediate Classes – some of their projects are related to critical thinking, analyzing current events and media, ecology, renewable and non-renewable resources.
 - October is International School Library Month – the whole school will DEAR (Drop Everything And Read)
 - Leadership Team – Volunteers for: PA Announcers, Primary Monitors, Office Monitors, Equipment Monitors, Teacher Helpers, School Tour Guides, Performance MCs; Campaigns being Planned: We Scare Hunger, Rafiki Bracelets, We Create Change, and finding causes to support with ice cream sales, e.g. Terry Fox.
 - Parent Teacher Conferences – October 5th and November 3rd. Early Dismissal is at 2:00pm. Watch for letters to go home from the classroom teachers. Each teacher at QM decides when they will have conferences and many teachers like to have them before the October early dismissal day and use the November early dismissal for assessment and evaluation planning.
 - Can You Imagine? – Visioning Project with Brian Scudamore. Brian will meet with staff on October 12th.
 - Community Partnerships – Strings Club on Tuesdays and Wednesdays; Mad Science on Mondays; Young Rembrandts Drawing on Tuesdays; Lego Robotics on Wednesdays; Strings in Music Room; all other classes in Room 208.
- Library News – Joyce Chong presented:
 - Term 1 scheduling is ongoing – classes are in for regular book exchange.
 - Some classes are signing up for projects.
 - There is flexible library time for grades 5-7 after lunch.
 - Everyone can come in daily between 8:45-9:00 and 3:00-3:15 to exchange books – want kids to use library as needed.
 - The Maker Space is up and running, currently with a Lego challenge.

- Joyce would like to start a Kids' Literature Quiz Club for grades 5-7 at QM.
 - It's a children's literature trivia contest where teams compete at regional level to answer questions about kids' lit.
 - Exposes kids to different genres of literature.
 - Looking to get 20-30 kids to participate.
 - Go to <http://kidslitquizcanada.blogspot.ca/> for more information.
- Looking for materials for the Maker Space – will reach out to divisions and maybe PAC for help.
- Would like to bring in a couple of authors.
- Ministry of Education – Curriculum Redesign Pro-D Day – Nov. 10 + 5 extra hours during the school year (e.g. Admin Day in April)
 - The provincial curriculum defines for teachers what the students are expected to know and be able to do in their grade and area of learning. It provides the learning standards for students in BC schools.
 - Administrators will continue to work with staff on Curriculum Redesign – What's New and What's the Same
 - More information is located on the Ministry of Education website: <https://curriculum.gov.bc.ca/home>

5. Chair's Report – Kathy Findlay / Jed Brezer

- 49 backpacks were donated and filled with school supplies for our Sister School. Thank you to everyone who donated backpacks and to the volunteers who helped to fill them with supplies.
- Thank you to Rebecca Anderson for organizing/updating the earthquake kits.
- Parents are encouraged to bring ideas to PAC for parent-education presentations. For example, Neufeld-based presentation on Raising Responsible and Caring Children – could bring them in to speak if there is interest.
- PAC Fundraising Opportunity – Lifetouch Family Picture Day
 - If enough people are interested in participating (20-25 families), we will run the fundraiser.
 - Families come in for a photo session and some (or all) of the sitting fee goes to the PAC.
 - Please contact Kathy F. if you are interested in participating.
- I Wanna Walk Presentation – a one-hour presentation that prepares kids ages 8 and up to walk to and from school safely without direct parental supervision. Tentatively scheduled for Nov. 21st at 1:00pm for Grades 4-7.
- Safe OnLine Outreach Society (SOLO):
 - Every year, the PAC sponsors one large-cost event out of gaming funds. SOLO was here 3 years ago and PAC would like to bring them back again this year for presentations on safe online behavior. There will be separate presentations for students and parents.
 - Students' presentation tentatively scheduled for January 6, 2017, for Grades 4-7.
 - Parent presentation tentatively scheduled for January PAC meeting.
- Lice Screening – 3 divisions affected / 5 cases. Notices have been sent home to affected divisions and families.
- Strings Program is going well. Grade 4-5s go on Tuesdays and Grade 6-7s go on Wednesdays.
- Can You Imagine Wall – Brian Scudamore, 1-800-GOT-JUNK
 - Brian will meet with staff tomorrow, Oct. 12, and will present at a school-wide

- assembly on Nov. 28, followed by smaller breakout sessions.
 - Great way to get kids thinking about what QM could be doing.
 - In the New Year, Brian will work with teachers to decide on a location for the wall (possibly multi-purpose room).
 - Thanks to Brian for donating his time.
- SPUD Hot Lunch has been deferred to the New Year. We might do a one-off “test” lunch before that time.
- Safe Arrival – All positions have been filled. Thank you Mahala.
- Thank you to the Darvell family for donating 1000 tulip and daffodil bulbs for our planters.
 - We would like to get them planted soon so they will bloom in the spring.
 - Kathy O. and staff will organize a planting bee with all divisions.
 - Some bulbs will be set aside for Green Team to plant in other areas.
- Book Sale – November 3 & 4. Families can start dropping off age-appropriate books.
- We were approved for our gaming grant of \$6520. We should receive this soon.
- Free Diversity Workshops offered by BCTF – If people are interested in workshops, let Kathy F. know. Info will be posted on the PAC website.
- There is a developmental basketball program being offered at UHill School for younger kids to develop skills. Info will be posted on the PAC website.
- Lara Osen-Scudamore is our QM Safety Patrol/Road Coordinator.
 - She’s in contact with the City to try to get the roadwork done at the intersection of 6th and Trimble.
 - If you are able to volunteer to supervise the kids in their new Safety Patrol positions, please contact Lara at laraosen@gmail.com
- Parents can apply to the PAC for funding for specific projects. Funding applications are on the PAC website.
- BC Earthquake Preparedness Drill to take place shortly. Be prepared at home with a family earthquake plan. Kathy F. will post article re: earthquake activity in our region on the PAC website.
- Parking – some parents still not following parking rules/signs around the school. Jo Sears will look into getting traffic cones to place in no-parking/no-stopping areas.

6. Treasurer’s Report – Kathy Findlay for Sasa Chambers

- \$3995 deposited on Oct. 3rd from PAC Pizza Night and Lice Screening.
- Getting \$6520 grant for the Gaming Account.
- PIN money and Safe Arrival cheques haven’t cleared yet – Kathy O. will look into it.
- Closing accounts with high service fees that were required for the Greenscaping fundraising and gala. Fees too high to justify keeping accounts open.

7. Adjourn

- Meeting adjourned at 10:11am