

Pre-Authorized Giving Plan Form

This donation is made on behalf of:

___ an Individual ___ a Business

Terms of Agreement

My authorization to charge my account in the amount indicated on the reverse side of this form at my bank shall be the same as if I had personally signed a cheque to Leduc Fellowship Church. This authorization shall remain in effect until I notify Leduc Fellowship Church in writing that I wish to end this Agreement, which I may do at any time.

Signature: _____

Signature: _____
(If second signature is required)

Date: _____

**BOTH SIDES OF THIS FORM MUST
BE FILLED OUT.**

Please cut this page from the brochure and return it in an offering envelope together with a *personal cheque marked "VOID"*.

Designated Funds:

- **General Operations:** Personnel; Facilities; Children; Outreach; Youth Ministries; Cluster Care; Missionary Support, etc.
- **Special Mission Projects:** Tijuana Trips, Ethiopia partnership or any other Short Term Trips
- **Building Fund:** Special giving to our Capital Funds Campaign, 'Re-Imagine'

Gifts given with no fund designation indicated, or anything other than listed above, will be accounted toward the General Operations.

Gifts designated to an area within one of the above funds will be applied to the entire fund (i.e. money designated to Children or Youth is applied to the General Fund).

All donations will be used as intended and designated (as per above) unless the project is over subscribed, completed or cannot be completed, in which case the funds will be re-directed to a similar or like project.



**F E L L O W S H I P
C H U R C H**



Making it simple to give consistently!

4401 Rollyview Road, Leduc, AB T9E 7H4
Phone: 780.986.9299 office@leducfellowship.ca

www.leducfellowship.ca

2016

What is a Pre-Authorized Giving Plan?

A Pre-Authorized Giving Plan (PAGP) is a convenient option for donors to make regular donations to a charity of their choice, if the charity is equipped to operate such a plan. Many charitable organizations have incorporated this method of receiving funds from donors as an integral part of their stewardship process.

How does a Pre-Authorized Giving Plan operate?

As a regular donor you will authorize Leduc Fellowship Church (LFC) to charge your bank account for an amount pre-established by yourself, in the same way as if you had personally written a cheque to the church. This authorization will remain in effect until such time as you personally notify LFC that you wish to end this agreement.

Will my gifts be treated as confidential?

Absolutely. All electronic funds transfers include a high level of data encryption. The bank will send only summarized information to us, with no detailed individual banking information available to non-authorized personnel. This program will be handled through the Financial Stewardship Team, and stringent confidentiality procedures similar to those currently in place will be maintained. All records (both electronic and hard copy) will be secured, and the computer files will be password protected.

How are charitable donation receipts handled under PAGP?

Each gift will be credited to your charitable donation record and a receipt will be issued in January of each year for donations received during the previous calendar year. This is the same way receipting is handled at LFC for all donations we receive.

What about gifts I make to the church outside of my regular commitment?

We encourage you to make the Pre-Authorized Giving Plan your regular commitment and, when led by the Holy Spirit to give over and above your regular giving, you may donate in one of the following ways:

- Personal cheque or cash in an offering envelope
- A one time adjustment to your PAGP
- Through our Pushpay mobile giving option

How do I sign up for this plan?

Please complete the form opposite, including the fund designation portion, and attach a personal cheque marked "VOID". Then you can either place it in the offering plate in an offering envelope, or mail it/drop it off to the church office. Your first withdrawal will take place on the date you request (allowing time for processing), unless we notify you that we are unable to process your request by that date.

What do I do if I want to cancel or make a change to my PAGP?

To change or cancel your Pre-Authorized Giving, provide Leduc Fellowship Church with written notice 30 days prior to your next transaction. This notice should include the date and your full name. It can be placed in the offering plate, or you can mail or email it to the church office to the attention of the Church Treasurer (contact information is on the reverse side of this pamphlet). You can also obtain a cancellation form, or further information on your right to cancel a Pre-Authorized Debit Agreement at your financial institution or by visiting www.cdnpay.ca.

You have certain recourse rights if any debit does not comply with this agreement. For example, you have the right to receive reimbursement for any debit that is not authorized or is not consistent with this Pre-Authorized Debit Agreement. To obtain more information about your recourse rights, you may contact your financial institution or visit www.cdnpay.ca.

Pre-Authorized Giving Plan Form

Name _____

Address _____

City _____ Province _____ Code _____

Yes, I would like to enrol in the LFC Pre-Authorized Giving Plan. Please debit my bank account (VOID cheque attached) as per the following designations:

Please designate my donation to the following funds:
(Funds described on the reverse)

General Operations \$ _____

Special Mission Projects \$ _____

Building Fund (Re-Imagine) \$ _____

Gift Amount TOTAL \$ _____

*The debit will be processed from your account on the **5th day of each month** or the next business day.*

Please schedule my first withdrawal for the 5th day of _____

Indicate Month and Year _____
(Please allow two weeks for processing. Forms received within the first five days of a month will take effect the following month.)

My envelope number is _____

The reverse side of this form must be signed & dated.