

 **Ministry Information Profile**

*\*\* If you are answering these questions on your computer or as a web document,* ***please save your changes often so you don’t lose any work****. Submit the completed form to* *pastoralsettlement@cbwc.ca* *.*

last name  Given names

current mailing address

 Suite

 Street

 City  Province Postal Code

phone: ResidenceOffice  Cell

EMAIL  WEBPAGE

DATE OF FORM COMPLETION

THIS IS AN UPDATE; I AM NOT CURRENTLY LOOKING FOR A NEW POSITION [ ]

DATE OF AVAILABILITY IF CANDIDATING

***Please advise*** ***pastoralsettlement@cbwc.ca*** ***whenever any of the above information changes.***

I hereby certify that the following statements accurately represent who I am, my education, my ministry experience, and my beliefs.

By submitting this MIP form by electronic means to Canadian Baptists of Western Canada, I

* Understand and agree that the information herein can be provided confidentially to the CBWC Ministerial Credentials Committee (MCC), Carey Theological College, active Search Committees in CBWC congregations, or other CBWC committees and staff.
* Give permission for the above to contact the references listed in this document.
* Am aware that I may be asked to undertake a Personal Assessment Inventory (i.e. Emotional Intelligence, Birkman), approved by the CBWC Settlement Coordinator, before this document will be distributed to a congregation or ministry.
* Will adhere to the *CBWC Ministerial Protocol Manual (MPM)* which is adopted by the CBWC churches in assembly.

DATE:  NAME

Please feel free to contact the Pastoral Settlement Office (1.800.474.6018) or your Regional Office if you have any questions about this process or document.

**Biographical Information**

1. DATE OF BIRTH month  day  year
2. ARE YOU LEGALLY ENTITLED TO WORK IN CANADA?
3. NAME OF SPOUSE
4. OCCUPATION OF SPOUSE
5. FIRST NAMES AND YEAR OF BIRTH OF CHILDREN
*
*
*
*
*
*
1. PRESENT CHURCH MEMBERSHIP

 Church Name

 Street Address City Postal Code

Phone Number

1. PREFERRED TITLE (Choose one of the following)

Mr. [ ]  Mrs. [ ]  Miss [ ]  Ms. [ ]  Pastor [ ]  Chaplain [ ]  Rev. [ ]  Dr. [ ]  Rev. Dr. [ ]

1. PERSONAL MATTERS: We advise that search committees be made aware of issues in your personal history that may be of importance in their decision making. Information revealed by other means will not work in your favour. Please name and describe, for example, such matters as - substance abuse, spiritual formation challenges, marital history etc.

**Ministry Foundations**

1. INTRODUCE YOURSELF – Include an outline of your journey as a follower of Christ - 200 words.
2. STATEMENT OF CORE THEOLOGICAL BELIEFS – 200 words
3. WHAT ARE THREE CORE VALUES THAT DEFINE YOUR MINISTRY? – 200 words
4. BAPTIST IDENTITY – What is your denominational background, understanding of Baptist distinctives and your awareness of particular strengths the CBWC brings to God’s work? What is your willingness to participate in denominational life? – 200 words.

**Educational background**

1. ACADEMIC INSTITUTIONS: List all post-secondary education including institutes, colleges, universities, and graduate institutions. If degrees and/or diplomas have been granted please send copies of transcripts and diplomas to the Pastoral Settlement Coordinator.

|  |  |  |
| --- | --- | --- |
| EDUCATIONAL INSTITUTION | DATES ATTENDED | CERTIFICATE OR DEGREE AWARDED OR ANTICIPATED |
|  |  |  |
|  |  |  |
|  |  |  |

2. SUPPLEMENTAL COURSEWORK IMPACTING YOUR MINISTRY

3. GOALS FOR CONTINUING EDUCATION

**Ministry and Work Experience**

MINISTRY CLASSIFICATION

|  |
| --- |
| I am ordained [ ]  Not applicable [ ]  |
| By CBWC Congregation: [ ]  Name:  Date:  |
| By Another Denomination: [ ]  Name: Congregation: Date: |
| My prior ordination has been recognised by CBWC: [ ]  Date:  |

|  |
| --- |
| I have a CBWC credential other than ordination [ ]  Not applicable [ ]  |
| CBWC Credential Name: Candidate for Ministry Training [ ]  Licensed Minister [ ]  Mandated Youth Minister [ ] Mandated Children & Family Minister [ ]  Mandated for Ministry [ ]  Licensed Minister of Music [ ] Endorsed for Specialized Ministry [ ]  Retired Minister [ ]  Affiliate Minister [ ]   |
| Sponsoring CBWC Congregation  |

|  |
| --- |
| My credentials have been previously suspended Yes [ ]  No [ ]  Restored [ ]   |
| Comments       |

MINISTRY EXPERIENCE: List ministry experience in **churches** (indicate ‘P’ for paid, ‘I’ for intern, and ‘V’ for volunteer), giving ministry positions and terms of service. If part-time, please indicate (PT). List congregation attendance where you have been a Solo/Senior/Lead Pastor.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| MINISTRY LOCATION | POSITION | SIZE | DATES | P or I or V |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

EMPLOYMENT HISTORY (secular employment)

|  |  |  |
| --- | --- | --- |
| EMPLOYER | POSITION | DATES |
|  |  |  |
|  |  |  |
|  |  |  |

How has your secular employment helped prepare or influence your ministry?

Provide a statement regarding your exit from your current or last ministry placement.

**Personal Evaluation**

1. MINISTRY INTEREST: Please check the ministry positions that best capture your interest and gifts.

 [ ]  Senior/Lead Pastor [ ]  Visitation

 [ ]  Solo Pastor [ ]  Discipleship/Spiritual Formation

 [ ]  Associate Pastor [ ]  Chaplain

 [ ]  Children & Family [ ]  Church Planting

 [ ]  Youth [ ]  Other:

 [ ]  Worship and Music

1. RELATIVE STRENGTHS: Rank your giftedness and/or skill in the following areas. Enter 1 for the areas of your strongest gifting, 2 for those in which you are somewhat competent, and 3 for the remaining areas.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Administration |  | Counselling |  | Evangelism |  | Worship and Music |  |
| Church Planting |  | Discipling |  | Preaching  |  | Visitation & Pastoral Care |  |
| Community Involvement |  | Equipping |  | Teaching |  | Other  |  |

**Convictions, Interests & Insights**

1.

The following questions are designed to reveal your unique approach to ministry. (Please limit answers to 3-5 sentences.)

* What 2 or 3 theological truths are regularly demonstrated in your ministry?
* What ideas currently challenge your thinking?
* What books or authors influence your ministry or personal passions?
* What issues in the global Church cause you concern?
* Identify issues in your community that cause you the greatest concern. What is your approach to addressing these issues?
* Share how God uses your primary gifts in building His kingdom. What gives you joy in ministry?
* How do you invite others to assist in the weaker aspects of your gifting?
* Describe the quality of your experience in serving with a team of pastors. What role do you play on a team?
* What is your personal leadership style?
* Are there specialized ministry experiences for which you possess special gifts or skills? Please identify and indicate the length of service.
* List organizational involvement and denominational participation.
* What personal achievements have brought you the greatest satisfaction?
* How does your spouse participate in or support your call to ministry (if applicable)?
* What is your practice of self-care and healthy family life?
* What volunteer activities add to your experience?

**Special Considerations**

WHAT REQUIREMENTS AND/OR LIMITATIONS HAVE YOU PLACED ON YOUR NEXT STEP IN MINISTRY?

* Preferred location
* Congregation or ministry type: urban, sub-urban, rural, multi-staff, etc.
* Specific congregations
* Remuneration
* Other

**References**

Please give the full name, telephone number and email address of each referee.

 Christian friend (not a relative) Name

 Phone

 Email

 Pastoral or ministerial associates Name

 Role

 Phone

 Email

 Name

 Role

 Phone

 Email

 Denominational leader Name

 Phone

 Email

 Professor, if you are a student Name

 School

 Phone

 Email

If possible, please list 1 or 2 personal contacts within the CBWC. Indicate the ministry context in which they have seen you work.

1.
2.

When you have completed this profile, **send it directly by email attachment to the Canadian Baptists of Western Canada Pastoral Settlement Coordinator, at** **pastoralsettlement@cbwc.ca****,** making sure to include any enclosure you feel will be helpful.

If you have questions please call 800.474.6018 or 780.462.2176.

**MIP Appendix** You are almost finished the Ministry Information Profile. The following should just take a few quick minutes to complete. Please check the answer(s) that best describe you. Attach explanatory note if necessary.

|  |  |
| --- | --- |
|  **PERSONAL** |  |
| *Spiritual Formation* | [ ]  Spend time in the Word and prayer almost every day[ ]  Have a meaningful devotional life[ ]  Primarily nourished through my preparation for teaching and preaching[ ]  Participate in a Spiritual Friendship group or have a Spiritual Director |
| *Hospitality* | [ ]  My home is where I am restored through privacy[ ]  Occasionally have company[ ]  Regularly have people in my home[ ]  My home is a place where people drop by uninvited |
| *Marriage* | [ ]  Have conflicts that we are dealing with[ ]  A good marriage that can be strained by the pressure of ministry[ ]  A healthy marriage with occasional stresses[ ]  A strong marriage that we allow others to see with its strengths and weaknesses[ ]  Does not apply |
| *Mentorship* | [ ]  Have been mentored as a pastor[ ]  Am willing to be a mentor[ ]  Come alongside specific individuals[ ]  Disciple new Christians one on one |
| *Personal Finances* | [ ]  Have finances in control and able now to save for future needs[ ]  Have no debts beyond a mortgage[ ]  Repaying a student loan  |
| *Vacation Use* | [ ]  Use vacation time for outside ministry[ ]  Use vacation time for ministry planning[ ]  Use vacation time for rest and relaxation[ ]  Balance rest, recreation, and ministry planning while on vacation |
| **LEADERSHIP** |
| *Multiple Staff* | [ ]  I have experience on a multiple staff ministry team[ ]  I have no experience in multiple staff ministry[ ]  I have experience leading a multiple staff ministry[ ]  I believe in staffing for church ministry growth  |
| *Leadership Style* | [ ]  Define tasks and provide specific instructions as to how these are to be carried out[ ]  Include others in defining goals and tasks, solicit suggestions, but closely supervise tasks [ ]  Act as a facilitator, share in decision making, encourage and support individuals in the process[ ]  The senior board is responsible for setting goals, defining tasks, and the necessary results  |
| *Preferred Board Structure* | [ ]  One senior board, complimented by task groups as needed[ ]  Separate elders’ and deacons’ boards[ ]  Lead pastor is voting member of senior board [ ]  Paid staff members do not have voting privileges[ ]  Lead pastor is chair or co-chair of senior board[ ]  Associate ministry staff members regularly attend senior board meetings |
| **MINISTRY** |
| *Counselling* | [ ]  Prefer to provide general counsel through my teaching and preaching[ ]  Refer to a qualified Christian counsellor in most situations[ ]  Am comfortable doing most of the counselling but refer extreme cases[ ]  Consider counselling a low priority of interest and/or giftedness |
| *Evangelism/ Outreach* | [ ]  Pulpit ministry is the primary means of evangelism[ ]  Every member must be equipped for lifestyle evangelism[ ]  Intentionally practice integral missions in my life and ministry[ ]  Promote Canadian Baptist home and international missions[ ]  Promote non-denominational missions[ ]  Promote mission priorities of the local church |
| *Preaching* | [ ]  Preach series based on books of the Bible or lengthy passages[ ]  Preach some topical themes as well as work through passages systematically[ ]  Preach verse by verse[ ]  Value the passage outline provided by a Lectionary[ ]  Mainly use themes from Scripture to address revealed needs |
| *Worship Style* | [ ]  Traditional choir and hymn use[ ]  Separate services with separate style[ ]  Blended worship with worship teams, PowerPoint[ ]  Encourage use of responsive readings, drama etc. |
| *Discipleship* | [ ]  Occurs through small group ministry[ ]  Occurs through Sunday School[ ]  Is responsibility of other staff members[ ]  Have a plan to disciple others & train disciple makers |
| *Time Management* | [ ]  Operate on a flexible schedule, focusing on the week at hand[ ]  Need identified time for study without interruption[ ]  Work on the basis of a written long-term plan[ ]  Record and analyze use of time |
| *Bible Used* | [ ]  Comfortable only with one translation [ ]  Comfortable with other translations but generally use [ ]  Expect congregation to follow passage during sermon[ ]  Have Bible passage displayed through PowerPoint |
| *Visitation* | [ ]  Employ a systematic strategy for visiting church families in a specific period of time[ ]  Prioritize visiting the sick and shut-ins[ ]  Prioritize visitors and potential contacts[ ]  It is a ministry of the congregation |
| *Child, Family, and Youth Ministry* | [ ]  Prioritize small group activity for all ages[ ]  Worship services must be intergenerational [ ]  Committed to children, family, and youth ministries and actively promote them[ ]  Christian Education is the responsibility of other staff members or key leaders |
| *Denominational Statement* | [ ]  I have read and am familiar with the CBWC Ministerial Protocol Manual (MPM) |