

**Trinity United Church  
Governance Team Meeting  
July 16, 2020  
Location: Zoom**

**Attending:** Co-Chairs Judi Carroll and Syd Sawyer, Robert Nicolson, Betty McLean & Pat Bradley

**Guests:** Jo-Ann Dahms, reporting as temporary Office Administrator and Rev. Bethan Theunissen, Minister, Pitt Meadows United Church.

**1. Welcome:**

- Judi and Syd welcomed all to the meeting and we began by sharing what we have been doing this past month.

**2. Worship:**

- Syd read a passage from Rev. Alf Dumont's book "Other Side of the River" that talked about his life with his Mom and her challenges with TB.

**3. Acknowledgment of Territory:**

- Syd read from an item written by Robert Nicolson.

**4. Opening Prayer:**

- Syd offered a prayer, also written by Robert, that calls on a gracious God who creates, redeems, and sustains life, to help us as we meet to remember the congregation for whom we represent.

**5. Approval of Agenda**

- Agenda was accepted as circulated.

**6. Acceptance of Minutes June 18, 2020:**

- Minutes accepted as circulated.

**7. Business arising from June 18 minutes:**

- Covered under following agenda items .

## **8. Office Administrator:**

- Jo-Ann confirmed that all rooms in the church have maximum occupancy numbers posted.
- Protocols for each group using the building to be filed in the office. Still in process. Jo-Ann to prepare file and leave on office desk.
- Website/email update – ongoing problems have been resolved.

## **9. Treasurer**

- a) Rents: Robert updated us on the applications for rents subsidies. It is a challenging and time-consuming process. Thank you, Robert, for all the work you have, and will continue to do on Trinity's behalf.
  - b) PoConuts – Judi has been in contact with them and they will begin making their user donation in August.
  - c) Grant updates: Federal Government wage subsidy has been extended until December.
  - d) Return-It Fundraiser: Syd will investigate whether any monies have been deposited in Church account and report at next meeting.
- Thankfully, due to generous donations, grants, and government subsidies, we are currently financially stable.

## **10. Correspondence:**

- Astoria: Linda and Syd have been in contact with Laura Shanahan from Astoria Retirement Residence in Port Coquitlam. They are wanting to share their Activity Books with the community, perhaps sew some masks and have offered to do some baking to be distributed from the church. Syd will continue to be in contact with Laura. We will gladly accept their activity books and masks but must reluctantly say no to any food donations.

- Other correspondence to be covered under old/new business.

### **11. Doers:**

- Jo-Ann Dahms written report from Doer's can be found under Addendum 1

### **12. Old Business:**

- Safety Plans:
  - plans have been received from PocoNuts, St. Catherine's, Thrift and Share Food Bank.
  - PocoNuts has been completed and signed.
  - St. Catherine's – minor changes still needing to be made.
  - Share Food Bank: We had agreed to with a couple of minor changes. Food Bank's is completed but we do not yet have final copy.
  - Thrift: Syd working with Maureen to come up with a safety plan for pre-sorting. Thrift will remain closed for sales for the foreseeable future.

### **13. New Business:**

- a) St. Catherine's: a request has been received from St. Catherine's to resume a modified lunch program. Prepackage sandwiches and drinks will be dispensed from a table set up outside. Governance has agreed to this proposal.
- b) CDMF – an enquiry was made about the possible use of the building for the Festival in February 2021. The Festival organizers would have to come up with a safety plan following all the required Church, Ministry of Health and WorkSafe regulations where they apply. Pat will advise CDMF
- c) Choral Connections Choir: A request was received from the Choir to use the sanctuary for three evenings in August. The purpose is to

allow a few members of the choir to record vocal material to be used for virtual rehearsing. With the receipt of an acceptable safety plan Governance has no objections.

d) Sept. 6, 2020 Worship Service – Governance has agreed to prepare the written service for Sept. 6<sup>th</sup>.

e) Worship and Music:

- Plans for Worship in the fall continue.
- Rev. Bethan in reporting how Pitt Meadows is presenting worship said that something to keep in mind is that “connection is more important than perfection”.

f) Authority for Governance members to continue was discussed. Betty will contact Kathy Davies to discuss. As our model for governance officially ended June 30<sup>th</sup>, 2020. Betty will confer with Kathy as to our ability to continue in our positions until a congregational meeting can be arranged.

**14. Next Meeting:**

Monday August 17<sup>th</sup>

**15. Closing Prayer: (Syd)**

Poem from the other side of the river.

“Creator, A Prayer.”

Meeting Adjourned: 12:04

*Pat Bradley*  
*Secretary*

# ADDENDUM 1

## Doers Report to Governance Team – July 16, 2020

1. Office Administration:
  - Choral Connections request for using sanctuary Tuesdays: Aug 4, 18 and 25 – to be discussed with Governance.
  - New Trinity email address and website access have removed all the techie problems of the past few weeks. Great thanks to Zoë.
2. Security Checks – going well; Nighttime checks eliminated at end of June due to building re-opening.
3. Property: Zoom meeting July 9, 2020:
  - Covid19 Supplies – Ross has set up the necessary supplies for protecting, cleaning, and sanitizing the building. Property seeking wall-mounted sanitizers.
  - Office Shield – installed.
  - AED purchased; to be mounted on back of sanctuary wall (main hallway) near kitchen.
  - “Waterfall” at southwest corner of building. Harvey and John McCann volunteered to climb ladder and clear gutters.
  - Bins – Harvey to arrange monthly cleaning.
  - Ross has been happily decluttering the workroom.
  - Beth A continuing to mow lawn.
4. Worship & Music –
  - **Draft** Reopening sanctuary protocols were submitted to Governance June 18<sup>th</sup> for later discussion.
  - All paper materials have been removed from sanctuary.
5. Kiddies Korner Preschool (KKP) – Doers to follow up on plan to replace carpet in “shared” hallway area.

*From Doers Steering Team (Jo-Ann, Joy and Peggy)*

*July 16, 2020*