



Church, LIVE! Operational Guide **Proposed Soft-Launch Date | August 30**

In order to resume worship live, in person, we ask that you approach this with Matthew 22:37-39 as our guide:

37...“You shall love the Lord your God with all your heart and with all your soul and with all your mind. **38** This is the great and first commandment. **39** And a second is like it: You shall love your neighbor as yourself.”

As a general practice:

- If you or anyone in your household are feeling ill, please STAY HOME
- Wash your hands frequently
- Sneeze and cough into your elbow
- If you’ve tested positive or have been in contact with someone who has tested positive for COVID-19, quarantine for a minimum of 14 days
- If you’ve traveled out of state, please self-quarantine for 14 days

Adherence to the following will allow all members of our congregation to resume live worship in a safe manner. We’ve put in the following safeguards to show love to our community to the best of our ability:

1. **WORSHIP GATHERING SIZE** | As of 8/20/2020, our community mandates allow us to worship with 50 people in our sanctuary. Leadership has voted that for the next 30 days (until 9/20/2020), we will monitor city mandates and adjust our gathering size in accordance with current guidelines. We’ve established that we can safely fit up to 24 family units (family size 4 or greater) or 50 smaller units (individuals, couples, or families of 3) in our Sanctuary while maintaining social distance.

2. SERVICE TIMES | In order to get closer to our pre-COVID service times, and to allow for proper time to transition between services, we will re-launch with two services, 8 am traditional, 10 am modern.
3. REQUESTED SIGN-UPS | We will not mandate an RSVP to attend, which will allow us to be flexible and welcoming to new guests on a Sunday and to allow space for those who inevitably forgot to sign up. Instead, we will send correspondence each week to encourage signing up so we can have an idea of numbers prior to each service. Should we get to a point where we're getting close to our current city mandate of 50 people, we will discuss opening for a third service.
4. SOCIAL DISTANCING | Family units of 4 or greater will occupy an entire pew, while single, couples, or families of 3 will be asked to sit on the end of a pew allowing us to seat two units on either end while maintaining distancing. We will have every other pew blocked off and inaccessible for seating.
5. **FACE COVERINGS | All people entering the church building will be required to wear face coverings in adherence to our current community mandates. Proper use of face coverings requires your nose and mouth to be covered at all times. If anyone enters without a face covering or refuses to comply, Pastor will announce that due to non-compliance, we are required to cancel service and everyone in attendance will be asked to leave the building. Service will not resume.**
6. PERSONAL BELONGINGS | We encourage you to leave personal belongings at home or in the trunk of your car to eliminate possible contamination from your home into the church building or from our building into your home.
7. RESTROOM USE | Restrooms in the front hall will be available throughout Sunday morning. We ask that if there are already two people in the restroom, please wait outside until someone exits. Restrooms will be cleaned by a professional cleaning service throughout the morning.
8. DRINKING FOUNTAINS | Please bring your own water/beverage with a secure lid. We will not have operational drinking fountains available.
9. ENTERING THE SANCTUARY | Front doors, sanctuary doors, and courtyard doors will be propped open before services to avoid anyone having to touch door handles. We will have two tables stationed outside the Narthex doors to check people in (serving as a record of attendance) and to get a verbal confirmation of compliance with the community-established screening questions. This table will also serve as our Welcome Table for new visitors. If they wish to identify as "new", we'll take note of their email address and they will receive a Welcome bag as they exit the sanctuary. A Welcome Team member will show you to your seat. We will ask if you have a preferred seat, and if it is available, you will be able to occupy your favorite pew! If no preference, we'll seat from the front of the church to the back for ease of seating.
10. CONTACT TRACING | We will keep a record of attendance at each service so that should one of our attendees test positive for COVID within 14 days of attending, we can notify our congregation of potential exposure.
11. HANDOUTS AND BOOKS IN PEWS | We have eliminated all shared elements from the sanctuary including bibles, hymnals, welcome cards, and offering envelopes from the backs of pews in order to eliminate shared surfaces where germs can linger. Lyrics and responses will be projected on screens. This is a great opportunity to download our new app and use the Bible tab so you can reference scripture as desired during service.

12. OFFERING | In order to avoid passing the offering bags and potentially spreading germs, we'll have offering baskets at the exit doors to collect at the end of service. Offering will be gathered at the conclusion of service and placed directly in the safe for counting on Monday morning.
13. EXITING THE SANCTUARY | A welcome team member will release you by row at the conclusion of service in order to maintain 6 feet of social distance between family units. Please use the dots on the floor as a guide while exiting the Sanctuary. We'll use the side doors to exit and Pastor Josh will be in the Parking Lot to bless you on your week ahead.
14. SANITIZING STATIONS | We've placed 4 hands-free sanitizing stations throughout the building. We'll have one at the check in table, one on the counter in the Narthex, and one in each restroom. Please use them frequently.
15. FELLOWSHIP TIME | Please exit the building promptly at the end of each service. We will not allow access to the Fellowship Hall. Should you choose to socialize with friends outside the building, we ask that you are respectful of distancing and perception of passers-by.
16. CLEANING BETWEEN SERVICES | We have hired a professional cleaning service to maintain our facility on Sunday morning. They will deep clean the sanctuary, Narthex, and restrooms before our 8 am service, between services, and after services, and will monitor restrooms throughout the morning.
17. WORSHIP LEADERS | While on the chancel, people participating in worship with speaking/singing roles will not be wearing a mask; however, when they exit the chancel, and when not speaking, they will resume wearing them.
18. MID-WEEK CLEANING | Our Janitorial staff will have a detailed checklist for cleaning throughout the week.
19. SERVICE SPECIFICALLY FOR VULNERABLE POPULATIONS | If you do not yet feel comfortable participating in public worship we encourage you to continue to shelter in place and we will provide streaming for our worship services to help you stay connected. Those who have been exclusively self-isolating are welcome to attend Wednesday morning Matins service with Pastor Mike at 10:30 am. We ask that if you are not self-isolating that you DO NOT ATTEND in order to provide this safe alternative to those at higher risk. We will ask that the Welcome Team member who volunteers for this service is someone who has been strictly self-isolating. The same restrictions will apply as on a Sunday morning in terms of mask wearing and social distancing. If anyone in attendance would like to request that singing be eliminated from service that day as to minimize risk, they may request that to the Welcome Team member who will then notify Pastor Mike. He will announce at the beginning of service that only humming will be permitted for that morning's service.
20. COMMUNION | For the time being, we will host communion separate from service and outdoors. Full details will be announced once dates are selected.