

5.11 Sample Notice for Special Vestry Meeting – Sale of Church Property

To be posted 21 days prior to meeting. See Policy 1.10.3 Parochial Organization, Notice of Meeting

[Name of Church] **Special Vestry Meeting Notice**

A Special Vestry meeting will be held on **Sunday**, **month/day/year** immediately following the 10:00 am service at **[name of church]**. The meeting will be held in the **[place: eg.hall, sanctuary etc]**.

Purpose: For the congregation to vote on the following motions:

1. The congregation of **[name of church]** directs the Bishop of the Territory of the People, the Territory Administration Committee, and the Fraser Basin Property Society to authorize the sale of **[name of church]** land and buildings.
2. The proceeds of the sale will be managed by the Territory Investment Committee in a separate and distinct interest bearing trust account, '**name of church** Continuance Fund', for the purpose of continuing the ministry to Anglicans in your community, and ensuring the congregation of **[name of church]** can maintain its community and worshipping life together into the future. Seventy-five percent of the annual investment income is to go to the parish (or the continuation of the parish) to be used for the operating budget. Requests for capital expenditures by the parish are to be disbursed from the capital of the funds.
3. The congregation of **[name of church]** is committed to remaining together as a worshipping community caring for the spiritual needs of its members and will continue to worship together in its present building until it is sold or funds no longer permit it to stay in the building. While remaining in the building, **[name of church]** community will continue discussions to determine the future of the congregation of **[name of church]** and where its new home will be.

Attention: All are welcome to attend the meeting but those wishing to vote must sign the following declaration at the Special Vestry meeting: (Sample only)

Declaration: I SOLEMNLY declare that as a baptized member I have regularly attended Services of Worship in the Parish of **[name of church]** (or have been in receipt of the ministrations of the Parish because of illness or other incapacity) for the past three months, and that I have not voted at a Vestry meeting of the Parishioners of any other Parish this year, and that I am of the full age of 16 years.