



BENEVOLENCE POLICY

This general policy governs the release of benevolence funds to those requesting support or help. This is not a contract for assistance. This policy is a guide, and the Benevolence Director, Lead Pastor or the Lead Team may decide to do something outside this policy if, after prayer and thought, they decide that a situation warrants extra support.

FOR THOSE NOT CONNECTED TO BRIDGE OF LIFE CHURCH

- Must schedule an appointment with a staff member.
 - Appointments are on Tuesday.
 - They are 30-minute slots.
 - There are only 4 slots available each week and are first come first serve.

- Payment or support will be given directly to the creditor. No money will be given directly to the individual.
- Maximum gift is \$50.
- Bridge of Life Church will help twice per year or once every 6-months and a maximum of two times ever per individual.

FOR THOSE CONNECTED TO BRIDGE OF LIFE CHURCH:

- Must schedule an appointment with a staff member.
 - Appointments are on Tuesday.
 - They are 30-minute slots.
 - There are only 4 slots available each week and are first come first serve.

- Payment or support will be given directly to the creditor. No money will be given directly to the individual.
- Must attend Foundation for Finances class following a disbursement.

Help will be determined by the following formulas:

Attendees:

- Must be in our database.
- Maximum assistance in a given period is \$100.
- Bridge of Life Church will help twice per year or once every 6-months with a maximum of two times ever per individual.

Volunteers:

- Must be in our database.
- Maximum assistance in a given period is \$200.
- Bridge of Life Church will only help twice per year or once every 6-months with a maximum of two times ever per individual.

Givers:

- Must be in our database.
- Financial assistance may not exceed half their tithe for a given year.
- Maximum assistance in a given period is \$500.
- Bridge of Life Church will only twice per year or once every 6-months with a maximum of two times ever per individual.



All questions must be answered to be processed!

Date:

Name: _____ Phone: _____

Address: _____

Marital status (circle one): single married separated widowed

Employment: Spouses Employment: _____

Children's Names and Ages:

Needs:

Monthly average cost: Mortgage/Rent \$ Auto \$ Electric \$

Water \$ Phone \$ Medical \$ Gas \$

Other \$

Have you been helped previously by this Church (circle one)? Yes/no

What did you receive, and when?

Have you attended our Foundations for Finances Class? Yes / No

If you have not, are you willing to sign up for the next available class? Yes / No?

Have you received help from other organizations in regard to this need? Who? When?

Please explain the circumstances which brought about this need.

How are you actively working to assure that your benevolence situation will not become a long term situation?



All checks for benevolence must be written to vendors or creditors. Please give us the specific information for the vendor you are requesting payment to:

Company Name: _____ Phone Number: _____

Account Number: _____

Total Amount Due \$ _____

Amount Required: \$ _____

Additional pertinent Information:

I have read the Benevolence Policy. I understand that this is not a contract for assistance

Sign as affirmation _____ Date _____

Spouse's signature (If Applicable) _____ Date _____

(This form must be filled out each time a request is made.)

----- For Church Use Only -----

Date application received in this office _____

Approved date: _____

Disapproved – Reason _____

Attach copy of requests with check stub