First Metropolitan United Church

Board Minutes – July 24, 2019

Present: Edeana Malcolm, Emily MacDonald, Jacquie Henderson, Ross Breckon, Anne Carson.

Excused: Liane Clark

Staff: Rev. Shelagh MacKinnon

1. **Call to Order:** Meeting was called to order at 1:25PM.

2. **Opening Reflection/Prayer:** Edeana read a poem and a prayer that she wrote. Jacquie will provide us with a Reflection or Prayer at the August meeting and Emily in September.

3. **Approval of Consent Agenda:** The following were approved on the Consent Agenda:

   a. 20190619Board Minutes. Amendments made to the minutes be accepted as discussed.

   Moved by: Anne Carson **Seconded by** Jacquie Henderson **Carried.**

   b. 20190724Agenda (accepted).

   Motion: That the Consent Agenda now be approved.

   Moved by: Ross Breckon **Seconded by:** Emily MacDonald **Carried**.

4. **Strategic Plan:** Nichola Manning attended the meeting today to give a summarized report on the Strategic Planning Seminar held at FMUC June 15.

   a. Thanks to a great committed group of folks that attended the session.

   b. The time ahead of us now is to work on Transformation.

   c. Goals we set for ourselves need to focus on achievability.

   d. The Board will devote the next meeting to solidify goals that would seem to be actionable and achievable for us at FMUC.

5. **Minister's Report:**

    a. September 22 will be the service to have Dr. Allan Saunders and Mrs. Megami Matsuo-Saunders made Ministers Emerita at FMUC.

    b. Shelagh, Nathan and Tony are still moving forward with the process of FMUC becoming an Affirming Congregation.

    c. We had a Pride Parade banner and folks in the Pride Parade July 7.

6. **CYF Ministry:** Nothing to report at this meeting.

7. **RTG Report**

    The Pacific Mountain Region has informed Ross that an Engineering firm will be coming in August to do some Geotech work on the property. They will be taking core samples.

8./9. Old Business/Actions Taken From Last Board Meeting

a. Communicating with the Congregation

As Liane Clark wanted to speak to this and is absent from this meeting it is tabled until the September meeting.

b. Criminal Record Checks for Tai Chi

Edeana will revisit this with the participants in the fall. Tai Chi is not being held during the summer.

c. Cupboard for Hospitality and Kitchen Cleaning

Ross has spoken to Jan Drent and a locked cupboard for Hospitality to keep coffee supplies in in the Doreene MacLeod Room will be forthcoming. Ross and Jan have also discussed a plan to hire a cleaning firm to deep clean all the kitchens at FMUC at least twice a year.

d. Parking in the North Park Lot

Ross was to discuss this with ICA at the last meeting. The meeting was cancelled so it will be brought to the next meeting.

e. Music Bursaries

Jacquie will ask Kelly to provide the Board with information on how Music bursary students are chosen.

f. Hospitality Team Leader

Motion: The Board will make a job description for Hospitality Team Leader for Sunday Morning Coffee. Then they will make up a job description for a leader for other Hospitality events starting at the September meeting.

Moved by: Emily MacDonald **Seconded by:** Ross Breckon **Carried.**

g. Stewardship Campaign 2020

At the September meeting there will be a plan put in place for this year's campaign. Forrest Nelson will be asked to help with this plan.

10. New Business

a. Weird Church:

Ross presented the revised Terms of Reference for the Weird Church Innovation Team. Emily discussed with us that the Team doesn't have a leader at the moment. Team members willing to do any work that is necessary. Looking at a new way to do Team Leadership, Edeana, is going to get in touch with Volunteer Victoria and see what they can offer in the way of a Leadership Training Course.

b. Annotated Agenda:

Emily presented us with a new way of doing an Agenda. The Secretary will be away for the next 2 meetings and Emily will put together the Agenda for the September meeting using this method.

11. Next Board Meeting: Shelagh closed the meeting with a prayer. Wednesday, August 21, 2019 - 1:30PM for Strategic Planning and Wednesday, September 18, 2019 – 3:30. Places to be determined at a later date.

12. Adjournment: Meeting adjourned at 3:30PM

Chairperson: _____ **Secretary:** _____

Edeana Malcolm **Anne Carson**