

**Minutes of Christ Church Gabriola Council Meeting
Tuesday, March 17, 2020 – 1:30pm**

Be completely humble and gentle; be patient, bearing with one another in love. Make every effort to keep the unity of the Spirit through the bond of peace. (Ephesians 4:2-3 NIV)

Present: Rob Brockley, Nancy Hetherington-Peirce, Betty Schultze, Angela Nutter, Mona Smart, Hilary Plowright, Lisa Griffith, David Soy, Christine Blackburn (via Skype), Rev. Karen Hollis, Owen McCooley

ROTATING CHAIR: Rob Brockley

ROTATING SECRETARY: Betty Schultze

1. Karen opened the meeting with a prayer
2. Quorum was confirmed.
3. Approval of agenda as distributed and amended.
M/S Mona/Owen Carried
4. Motions for appointments to the Council, effective immediately:
 1. **Appoint David Soy as Synod rep until the next AGM**
M/S Nancy/Lisa Carried
 2. **Appoint Angela Nutter & Hilary Plowright as Members-at-Large until the next AGM**
M/S David/Lisa Carried.
5. **Approval of Minutes of the February 18, 2019 Council Meeting as amended:**
The amendments include the word “approves” instead of “accepts” in the motion under 9. Financial Reports, Adding an explanatory note to New Business 1. “See document at end of minutes for details. Discussion will continue at a future meeting.” Adding explanatory note after 2. “After discussing a request from Nancy, the Council decided to change the system of providing refreshments after worship. Add another explanatory note.” The 2020 budget will include money for cookies (in the ‘office and Facility Supplies’ category.)”
M/S Karen/Lisa Carried
6. **Correspondence – March 11/20 Susan Brockley: protocol for pastoral care during COVID-19;**
It was decided to deal with this correspondence in our response to No. 8- Timeframe during the closure of the building.
7. **Business arising from the minutes – Action Items listed in the February 18, 2019 minutes:**
These items have been updated in the current action items attached to these minutes.
8. **Plans for the timeframe during the closure of the building:**
 1. **Worship (especially Easter week):**
A thorough brainstorming session discussed several ideas for continuing to provide worship opportunities for the CCG congregation. These included live-streaming worship services, videos and print materials, etc. for people to access at homes, either through our website, Facebook, email or other means. The possibility of having an outdoors Sunday service (especially Easter) was discussed.

ACTION: Karen will ponder these ideas, and, keeping in mind technological realities and other priority demands on her time, will make decisions on how best to deliver worship services to the congregation. She will then provide details to Hilary for email distribution.

The letter from Susan Brockley re Covad 19 was read.

ACTION: The pastoral care team with others will divide up the CCG contact list and phone everyone regularly to ascertain needs and to provide contact to deal with the following items: loneliness, worries and concerns. Providing contact information for “Neighbours Helping Neighbours” might be useful for people needing help with shopping or errands. Karen will be the contact on Council.

2. Finances:

Nancy reported that since 60% of our donations come electronically there was no immediate worry about the possibility of a large decrease in donations.

ACTION: Nancy will write a message of reassurance to the congregation that monies are still available for the continued operation of CCG. The people who are not on the P.A.R. system may need a reminder that donations will be appreciated.

3. Paying contract workers (musician, administrator, cleaner, bookkeeper):

Moved: That Hiromi and the cleaners will be paid at the contract rate of four event times per month and Lisa is to be paid at a guaranteed 18 hours a month at the contracted rate and Sheryl at eight hours a month at the contracted rate. This will be reviewed in June.

M/S Mona Smart/ Christine Blackburn Carried.

4. Uses of the building other than worship services (church activities, outside groups):

(Note: Chamber Ensemble has now postponed weekly practices and May 3 concert indefinitely)

It was discussed that Food Recovery happen outside or be cancelled during this pandemic. The Church is not open to the public.

5. Building maintenance:

It was suggested that the Heat Pump may be reprogrammed to a lower heat while we are absent.

9. Minister's Report –

In the verbal report Karen reported that the Visioning Team will be planning some way to let people know about the results of our Visioning Conversations and discussed further plans for how she would be using her time during the enforced closure of the Church.

10. Communications Report – no report

11. Treasurer's Report

1. **Year-to-date report to February 29, 2020** – Nancy stated that revenue and expenses were basically on track with what had been budgeted.

12. Worship & Education Committee Report – written; discuss in #8

13. Other Committee Reports

1. Personnel Relations – verbal; discuss in #8
Other tasks for contractors were discussed such as Hiromi helping with music on video, cleaning of items not on the regular checklists for the cleaners, Lisa to help with dispersal of information etc.
2. Pastoral Care – written; discuss in #8
3. Outreach – written report was received, all plans postponed
4. Social/Fun – written report received; all plans postponed.
5. Building & Grounds – written; discuss in #8

ACTION: For insurance purposes, Owen will organize someone to check the Church regularly.

14. Denominational Reports

1. Synod of Diocese of BC – no report
2. Pacific Mountain Region – no report

15. New Business

16. Next Meeting – 1:30 pm, Tuesday April 21, 2020

17. We adjourned and sang with no hands being held.

Rotating Co-Chairperson Rob Brockley

Rotating Co-Secretary Betty Schultz

Date _____