

**PACIFIC COMMUNITY CHURCH
ANNUAL GENERAL MEETING – DECEMBER 3, 2019
MINUTES**

1. CALL TO ORDER

Glen Forrester called the meeting to order and opened in prayer.

2. QUORUM REPORT

For quorum, at least 10% of the membership is required to be in attendance. The total membership count at this time is 156. There were 43 members present, thus fulfilling the requirements for quorum. A list of the Attendees is attached.

3. APPROVAL OF PREVIOUS MINUTES

Copies of the Minutes from last year's Annual General Meeting and the Membership Meeting held in September were made available on the church website.

Motion: that the minutes of the Annual General Meeting of December 4, 2018 as well as the minutes of the Membership Meeting of September 15, 2019 be adopted.

Moved, (Calum Scott) Seconded, (Carol Oliver), **Carried**

4. MINISTRY YEAR HIGHLIGHTS – STAFF PANEL

As we have done in the last few AGMs, staff presented some highlights of the past year and made themselves available for questions.

Brian – This is Brian's last AGM before he retires. He said it was wonderful to see Jeff pass the worship ministry to Alex this year, bring his neighbors Alpha, travel to Israel with a group from PCC and to preach through Luke and Acts.

Prince – He has been moved by unity of team this year. During a youth outreach 40 kids were invited out to Thursday night. There has also been growth in the young adults' ministry – from 5 people to 18. Impact has embraced mentorship Sundays. He's encouraged by the 55-plus ministry. Also, PCC'S three growth groups have grown to eight.

Matt – For CCK it was a year of community connections. Once the kitchen was thought of as PCC's. Now it's thought of as the community's. There are now more volunteers from outside our church than from inside.

Alex – It's his first AGM. He said it's been an honour to lead the church in worship as the church leads him in worship through its Christ-likeness. He's been involved in Alpha and has seen spiritual fruit in those who attended.

Jim – He said he has helped harness the church's vision and guide the team along. A highlight was the leadership prayer breakfast. He is happy about the staff team.

Q: Is Leah taking over children's ministry temporarily?

A: After Sarah left we created a team consisting of Mia, Leah and Shelley in part-time roles.

Q: How far can we go with this?

A: We are hoping we can draw Leah into a larger role. We are waiting for senior lead pastor to contribute to the decision before adding a full time pastor.

Q: Is there any chance we will expand CCK's kitchen to give renters full-time space?

A: We are thinking about expanding the area where the lockers are – possibly in 2020 – but it will depend on the amount of revenue generated by renters, as we lost two big ones this year.

Q: Is it true that CCK will be carved off into its own society?

A: The Board has had initial conversations about that. We are looking at other societies to use as potential models and talking to the District. We are halfway through the conversation.

Q: What did we pay for this building?

A. \$1.5 million. Raised about 600,000 TO 700,000 the rest was mortgage.

5. PASTORAL SEARCH TEAM REPORT

Lisa Nickel reported that the search team processed and prayed for 45 applicants and has listened to more than 45 sermons. Friday is the end of the third deadline. The team is currently interviewing two strong applicants. Both applied in the first round but pulled out for personal reasons. Now they want to be considered again.

Glen said the board has interviewed a possible Interim Pastor after Errol suggested two names for us to consider. The board is currently doing reference checks and listening to sermons.

Brian has lined up speakers for the Worship services for January.

6. APPROVAL OF MINISTRY REPORTS

Motion: that the Ministry Reports for the year ending August 31, 2019 be adopted as presented.

Moved, (Dave Stinchcombe) Seconded, (Prince Thomas) **Carried**

7. APPROVAL OF REVISED BY-LAWS

Glen reported on the work of the Sub-Committee appointed by the Board to draft an update of our bylaws, consistent with the model provided by the District, in order to meet the requirements of the new BC Societies Act. He noted that, in addition to including the new required elements, we were able to retain those elements that were unique to PCC from our old bylaws. The Board has reviewed and approved the draft prepared by the Sub-Committee. As well, they have been pre-approved by the District as meeting all requirements set by the District.

Q: Where did the rule come from that removes members after three years (requiring them to renew their membership if they choose to remain members)?

A: it was just a rule we had to help us keep our membership list current. We're replacing it with a policy that removes members from the list if they haven't attended in a year.

Motion: that the revised by-laws be accepted as distributed.
Moved, (Blair Fraser) Seconded, (Bob Oliver) **Carried**

8. APPROVAL OF FINANCIAL STATEMENTS

Treasurer Dave Stinchcombe presented a review of the financial statements, giving a brief financial report. PCC received \$774,218 in general revenue, \$52,805 in designated revenue and \$163,782 in facilities revenue (the building fund). CCK total revenue was \$339,457 with rentals contributing \$119,743 of that. Expenses totaled \$1.192 million. We ended the year with a net income of \$139,320.

Motion: that the financial statements to August 31, 2019 be accepted as distributed.

Moved, (David Stinchcombe) Seconded, (Brian Buhler) **Carried**

9. APPOINTMENT OF ACCOUNTING FIRM

Dave Stinchcombe noted that we need to re-appoint the current accounting firm to conduct a Review Engagement Report for the 2019/20 fiscal year. This is a mid-level review, not a full audit

Motion: that the firm of Lowen Kreuse be approved for a Review Engagement Report of the church financial records for the fiscal year ending August 31, 2020.

Moved, (Dave Stinchcombe) Seconded, (Tracy Cudmore) **Carried**

10. ELECTION OF ELDERS

Glen reported that the local Church Constitution of the C&MA requires an election of elders be conducted annually. Five members of the current Board of Elders have terms that continue into next year. These are Dave Ashton, Diane Felgate, Zipporah Hantke, Calum Scott, and Dave Stinchcombe. Lisa Nickel has completed her first term on the Board and is eligible for re-election to a second term. Glen Forrester has completed his two terms on the board and is not eligible for re-election. Therefore he comes off the board as of this meeting.

The Nominating Team was asked to bring forward two additional names, in addition to Lisa's name at this time. Glen called upon Pastor Brian, chair of the Nominating Team to bring their report.

Brian Buhler, chair of the nominating team noted that the nominating team for 2018/19 was comprised of Brian Buhler (as chair), Diane Felgate and Zipporah Hantke (from the Board), and Blair Fraser and Nhan Luu (from the membership at large). The Committee reviewed the list of eligible members and approached a number of individuals to see if they would be willing to serve on the Board of Elders. Two individuals have allowed their names to be considered and these names have been put forward to the congregation in compliance with policy requirements. No one in the congregation has indicated any reason why these individuals should be removed as Elder candidates.

Therefore, the Nominating Team presents the following names for election to the Board of Elders:

- Jordan Pousett for an initial 3-year term,
- Bill Tatum for an initial 3-year term,
- Lisa Nickel for a second 3-year term.

Motion: that we dispense with ballots and instead elect Lisa Nickel, Jordan Pousett, and Bill Tatum to the PCC Board of Elders for 3-year terms.

Moved, (Brian Buhler) Seconded, (Phil Bennett) **Carried**

Glen extended welcome greetings to Lisa, Jordan, and Bill and then introduced the full board:

Dave Ashton	Calum Scott
Diane Felgate	Dave Stinchcombe
Zipporah Hantke	Bill Tatum
Lisa Nickel	and
Jordan Pousett	Brian Buhler (until Dec.31)

11. ELECTION OF MEMBERS TO THE NOMINATING TEAM

Glen Forrester stated that church by-laws require the Board to appoint two members to the Nominating Committee and for the congregation to elect two members annually. This is the Nominating Team that will work between now and the AGM in Nov./Dec. 2020.

Blair Fraser was nominated and agreed to serve.
Jeanoula Tatum was nominated and agreed to serve.

There being no further nominations, Glen declared Blair Fraser and Jeanoula Tatum as elected to the Nominating Team for the 2019/20 year.

12. ADJOURNMENT

Motion: that the Annual General Meeting be adjourned.

Moved (Myrna Buhler) Seconded, (Glen Forrester) **Carried**

List of Attendees – Annual General Meeting – December 3, 2019

David Ashton	Monica Heuving	Bill Tatum
Andrea Barns	Brooke Kaulius	Jeanoula Tatum
Phil Bennett	Rina Kirchoff	Prince Thomas
Brian Buhler	Nhan Luu	Alex Thompson
Myrna Buhler	Doug Nickel	Brent Thompson
Matthew Campbell	Lisa Nickel	Alex Toney
Tracy Cudmore	Maureen Nystrom	Charlotte Toney
Matt Dennis	Carol Oliver	Deb Vanden Boogaard
Glen Forrester	Bob Oliver	Hank Vanden Boogaard
Sharon Forrester	Matthew Popowitz	
Blair Fraser	Jordan Pousett	Guests
Gloria Fraser	Evie Sandison	Joan Kroegek
Bruno Frizzo	Calum Scott	Juliana Paulson
Katina Giesbrecht	Ralph Shareski	Betty Pousett
Dave Glasstetter	Heidi Smith	Arhur Tymos
Katherine Goldschmidt	Kevin Smith	
Jim Heuving	Dave Stinchcombe	