

The Territory of the People Anglican Church

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(Date)

Parish Clergy, Wardens & Treasurers

Dear Friends:

Re: Parish Request for Grant Funding

As we begin our journey into Fall our thoughts turn to the work of the church, Parish Council meetings, finances and planning ahead for 20_____!

The Territory of the People Administration Committee must submit a budget at the Fall meeting of Coordinating Council. In order to prepare a 20____budget, the Administration Committee needs to approve it at their next meeting scheduled for _____. In order to do this we need your help.

All parishes should be having regular Parish Council meetings sometime in September and October. Current financial situations and future financial planning are likely to be on your parish agendas. If your parish planning indicates you will need Territory grant funds for next year to cover Clergy Stipend and Clergy Travel Assistance, the Administration Committee needs you to submit a request.

Attached to this letter is a Grant Application Form. Please send a completed request form along with your tentative parish budget for the next fiscal year, to the Territory office at the contact information listed on the letter and the form. **Deadline for all requests to be received in the Territory office is October 15, 20_____.** Unfortunately, if we don't receive your request by this date, grant funding for your parish will not be included in the Territory budget. All grant funding comes from the Council of the North and those funds are dependent on territory annual statistical information.

If you need help in preparing a proposed budget for your next fiscal year, please contact the Territory office or myself, and we will arrange for someone to assist you.

Thank you for your promptness in submitting your grant application.

Blessings,

Dwight Oatway
Financial Officer
Territory of the People