

**Minutes of Christ Church Gabriola Council Meeting**  
**Zoom Videoconference**  
**Thursday, August 6, 2020, 1:30 p.m.**

**Present: Betty Schultze, Nancy Hetherington Peirce, Lisa Griffith, Mona Smart, Angela Nutter, David Soy, Owen McCooey, Hilary Plowright, Rev. Karen Hollis**

*Be completely humble and gentle; be patient, bearing with one another in love. Make every effort to keep the unity of the Spirit through the bond of peace. (Ephesians 4:2-3 NIV)*

**CO-CHAIR:** Nancy Hetherington Peirce

**CO-SECRETARY:** Mona Smart

1. **Meeting called to order** by the chair at 1:33pm
2. **Opening prayer** was led by Karen.
3. **Meeting quorum** was confirmed.
4. **Approval of Agenda: MOTION; M/S David/Lisa** Moved that the August 6, 2020 agenda be approved as circulated and amended. Carried.
5. **Approval of Minutes: MOTION; M/S Mona/Betty** Moved that the minutes of the June 16, 2020 minutes be accepted as distributed and amended. Carried.
6. Business arising from the minutes and Action items as listed in the June 16, 2020 minutes:
  1. **ACTION ITEM: Betty to follow up with Ursula Pfahler re: church parking lot agreement**
7. **Minister's Report: Karen gave a verbal report with the following highlights:**
  - a. **Visioning-** Team to present provocative statements to congregants for feedback at September 16 and 18 Zoom videoconference meetings; analysis of feedback will identify a set of priority statements to present at a congregational meeting for discussion and selection; following congregational meeting, an implementation committee will be struck to begin the work of living our vision  
**ACTION ITEM: Karen to work with Hilary to develop and release congregational announcement regarding an update of the visioning process and next steps**
  - b. **Vestry Report-** Karen continues to update the document
  - c. **Eucharist-** small ad-hoc committee has submitted a recommendation for Eucharist discussed as part of Worship Committee Report (see following)
  - d. **Worship -** attendance averages 30 to 35 Zoom participants per week
8. **Communications Report-** Nothing to report
9. **Treasurer's Report:** A written report was received and discussed by Lisa (see attached); verbal discussion noted the following:
  - a. financial reports have been filed with the two denominations as per their requirements
  - b. financial report to be filed with the CRA by the end of August
  - c. all major annual expenditures have been paid
  - d. confirmation with the Diocese indicates the installation of the new organ will not result in an increase in insurance fees
  - e. donations remain fairly steady, with revenues and expenses remaining in balance
  - f. update to the congregation regarding current financial status will be released in early Sept
  - g. a CCG \$25K 90-day rollover GIC was cashed and deposited to CCG's savings account for reserve purposes; also one of CCG's six \$25K 3-year GICs was redeemed and converted into a 90-day GIC
  - h. \$500 of Karen's continuing education fund of \$1,400 was paid to her to as reimbursement for educational materials

## 10. Worship & Education Committee Report

- a. A written report was received and discussed (see attached) noting, with regards to the outdoor Eucharist, the following: a registration process and record will be kept of communicants; a communication will explain that, among other things, the CCG building will remain closed and therefore there will be no access to bathroom facilities
- b. **ACTION ITEM: Mona, on behalf of the Worship Committee, will approach Don about the inauguration of the organ and its possible use during Eucharist, and Hiromi re her timeline for readiness to play**

## 11. Other Committee Reports

- a. **Personnel Relations**
  - I. **MOTION: M/S Lisa/Angela Moved that Council approve the appointment of Brian Field as a member of the PR Committee and Warden, until next AGM Carried.**
  - II. Council would like to extend their warmest thanks to Rick Schultze for his dedicated service in these positions.
- b. **Pastoral Care – Written report**
  - i. Paddy Waymark's report was read to Council by Mona Smart
  - ii. Council discussed the need for ongoing communication and contact amongst our church family during the COVID situation. Karen to discuss matter with Pastoral Care.
- c. **Outreach – No written report**
  - i. Betty reported that there are initial plans to resume the Friday lunch program in some format and more will be said about this as details are finalized
  - ii. Cookie donations continue to be extremely appreciated
- d. **Social/Fun – No written report**
  - i. Betty expressed how we are all interested in seeing the butterfly mosaics at the church once we can re-congregate
- e. **Building & Grounds – Written report**
  - i. Council wishes to express its thanks to Loretta for all her work maintaining CCG grounds
  - ii. **ACTION ITEM: Mona to follow up with Don regarding a plan and any special requirements to maintain and protect the organ during the COVID situation and building closure**

## 12. Denominational Reports

- a. **Synod of Diocese of BC – No written report**
  - i. David reported the Diocesan Conference is scheduled for September 26
  - ii. Nominations for archbishop must also be submitted asap; details of the process may be found on the Synod's website
- b. **Pacific Mountain Region – No written report**
  - i. Nancy forwarded the UCC's most current COVID update to Council members

## 13. Reopening the Building: Decision re next timeframe for closure and next review date

- a) **MOTION: M/S Betty/Hilary MOTION: That the CCG building remains closed until November 30, with a review of the matter regarding when to reopen to be discussed at Council's October 15 meeting. Carried.**
- b) **ACTION ITEM: Lisa G and Karen to consider longer term Zoom contract as pre-planning for an extended building closure.**

**14. New Business:**

- a. The AGM will be held on Sunday, August 30 following the worship service which will be shortened to 30 minutes. AGM will include annual report, 2020 budget, election of Council members, wardens, trustees; it will not include the gift policy.

**ACTION ITEM: Nancy to follow up with Rob Brockley re to act as meeting Chair. Betty to act as secretary. Nancy to work with Hilary to ensure prior announcement of the meeting**

- b. CCG's traditional Christmas Bazaar will not be held in December 2020; however, a small ad-hoc committee will be struck to determine an alternative project to help the charities CCG has supported over the years

**15. Next Meeting: Thursday, September 17, 1:30pm: Secretary; Betty Chair; TBD**

**16. Meeting adjourned at 3:33pm**

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**Nancy Hetherington Peirce, Chairperson**

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**Mona Smart, Co-Secretary**

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**Date**