



COMMUNITY LIFE CHURCH

Name:

Job Title	Community Housing Pastor		
Dept/Team	Community Housing	Classification	Team Member
Salary Range		Projected Hours	Full time
Date Prepared	Aug 6, 2020	Start Date	June-Sept 2021

Supervisor: Dave Knudsen (contact: 250-730-5115; davek@communitylifechurch.ca)

I. Personal and Ministry Life Expectations

- A personal and growing relationship with God, including a regular time of personal prayer and Bible study.
- A lifestyle that honours God through obedience to the Word of God.
- A balanced life that includes: boundaries, appropriate rest, leisure, hard work, nurtured relationships, exercise and nutrition, and spiritual disciplines.
- A willingness to serve and commitment to the vision and direction of the church.
- A demonstration of servant leadership.
- A commitment to uphold the scriptural leadership expectations as listed in 1 Timothy 3:1-13.
- A demonstration of the Fruit of the Spirit (love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control) in all ministry endeavours.
- A commitment to excellence in all ministry endeavours.
- A willingness to work with the team, not against it.

II. CLC Expectations

- **Led by God**
 - Under Authority – In Authority
 - Example of Jesus Christ doing only what the Father asked (John 5:19-30)
- **Team Player**
 - Able to minister alongside other people
 - Jesus sent the team of 72 out in two's (Luke 10)
 - (Eccl 4:9-12) vs12 "Though one may be overpowered, two can defend themselves. A cord of three strands is not quickly broken."
- **Developer of People**
 - Not looking for just a "Doer" of ministry but rather a developer of ministers
 - A shift in ministry to "Every member a minister", with the focus being "to prepare God's people for works of service" (Eph 4:1-16)
- **Simple Faith**
 - Willing to risk, try new things
 - We are looking for Peter's who are willing to get out of the boat (Matt 14:29)
- **People and Tasks Matter**
 - An ability to balance people and tasks
 - Jesus often looked after people while at the same time accomplishing the tasks set before Him (Luke 17:11)
- **Experience**
 - 2-5 years experience serving in ministry or equivalent
 - Looking for a good reputation in ministry (Act 6:3)
- **Hard Working**
 - Pastoring people is a huge responsibility so we are looking for people who will be faithful in the small areas of life as well as the large (Luke 16:10)
- **Patient**
 - Working with low income families requires a tremendous amount of patience



COMMUNITY LIFE CHURCH

III. Job Overview

This person will be a member of CLC and an integral part of our CLC TEAM!! The goal of this position is to show the practical LOVE of Jesus by supporting Low Income Housing/people in our community. We want to strengthen/serve our community by helping to provide good clean affordable housing!! This person will have a heart for those outside of the church and a passion for reaching out to people in need. As such we are looking for someone who has a good mix of people skills and organizational leadership. Someone who can network with other secular non-profits in PA as well as with other churches and pastors to motivate and inspire people to get involved in meeting housing needs. This position also requires a fair bit of organization to look after managing tenants which is something that we will provide training to learn and ramp up slowly over the course of a couple months.

IV. Job Responsibilities

% of time	Responsibilities	Expectations of Performance
	Inspire Church Involvement <ul style="list-style-type: none"> - Oversee and work alongside our Housing Response Team - Engage our church and present opportunities for more people to help meet identified needs in our housing projects. - Engage the larger CHURCH community in PA to help meet needs related to housing. (meet with other pastors, communicate needs, build teams) - Develop and implement community grow initiatives with our tenants, ie. community; gardens, potlucks, learn to bake, etc. - Manage and utilize our Community Space in Maitland Street Village 	
	Manage Tenancy at 14 th Ave, Maitland Street Village and Redford (when Maitland street Village is completed) <ul style="list-style-type: none"> - Collect and deposit rents, - manage existing tenants and find new tenants as necessary, (applications, references, interviews, etc) - respond to issues, - respond and coordinate maintenance issues, - produce monthly rent summaries - Coordinate with caretaker as needed - Keep office hours on site at Maitland Street Village - (More details on tenancy obligations available on request) 	

	Collaborate with community partners <ul style="list-style-type: none"> - Join in with our various community housing partners in regular meetings to identify and support housing needs in our community 	
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	Attend Monthly CLC Leadership team Meetings - Support the team and our larger goals	-
	Ongoing training - Attend ongoing workshops/courses provided through bc housing - Work towards certification in property management	
	Serve in some role and capacity with our Sunday Gatherings based on gifting and fit. Ie. worship, kids ministry, etc	
v.		