Camp Address
2411 Westside Place,
Kelowna, BC, V1Z 3T5

Office Address
201 - 380 Leathead Road,
Kelowna, BC, V1X 2H8

Job Description – Adventure Leader

The adventure leader is responsible for planning and leading adventure sessions as well as supporting the program coordinator with other activities as required.

RESPONSIBLE TO: Program Coordinator

QUALIFICATIONS:

- Commitment to the Christian aims and purposes of the Camp.
- Strong leadership and organizational abilities.
- Experience working with children and ability to relate to and interact well with children.
- Belief in the individual worth of the camper
- Strong communication and conflict resolution skills with ability to work collaboratively with others.
- Emotionally mature and willing to accept responsibility
- Must be at least 16 years of age

ESSENTIAL FUNCTIONS:

- Work and participate as a team member with other staff in all aspects of camp life.
- Visually observe behavior of campers in your care, and report any concerns to the Director.
- Visually identify hazards in your program area, and respond appropriately.
- Be able to work and communicate well with a variety of age groups.
- Actively participate in every aspect of camp life when duties allow and work with other staff as a team member in planning events and evening programs.
- Have a high standard for the care of your personal possessions and be tidy in your personal living space and those of others.
- Assist camp director in maintaining high standards of safety and health within your program area in accordance with the BCCA accreditation standards, be ready to assist in emergency situations as required.
- Assist with minor maintenance and cleaning duties and projects under the supervision of the Property Manager
- Work with the staff team to clean and organize the camp every Friday from 3 to 5pm during the camping season.
- Available to sleep in a cabin to supervise campers overnight in accordance with our accreditation standards.

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SPECIFIC RESPONSIBILITIES:

- Prepare the adventure area and supplies for adventure sessions as determined by the program coordinator. Work will involve communicating with other program leaders to ensure variety in sessions.
- Create lesson plans for each adventure session that is appropriate to the camper age incorporates materials in a cost effective way.
- Prepare and execute adventure sessions that are engaging and well developed.
- Plan alternative programming for program sessions in case of unforeseen circumstances.
- Notify program coordinator when purchasing may be required to replenish supplies and communicate regularly to ensure that the program doesn't go over budget.
- Ensure policies and rules for Camp Owaissi and the adventure area are understood and observed by campers, staff, and volunteers.
- Seek advice, guidance and assistance from the program coordinator in resolving issues.
- Provide evaluation report for adventure leader position with recommended changes, by Aug. 31st of camp year, to jobs@campaoc.com
- Be willing and receptive to integrating the week's religious themes into your program in consultation with the chaplain.
- Perform administrative and programming duties as directed by the program coordinator and camp director
- Assist in setting up camp for summer program, which includes, but is not limited to: First Aid Station, Craft Hut, Waterfront Area, and Kootenay Hall, update signage, etc.
- Assist in planning program for Spirit Day, Leadership Camp & Staff Training.
- Knowledge of and enthusiasm about sports and the Christian faith as well as the ability to teach and relate that knowledge to the camper

We encourage staff applications from everyone, regardless of your situation. If you identify as part of a minority and/or have a disability, we are dedicated to working alongside you to help ensure an equitable and inclusive hiring process.